



Activ News October 3, 2023

When to use ActivHealthCare's Tax ID Number AND when not to use it.

ActivHealthCare (Activ) contracts with insurance companies and networks under Group Provider Agreements. In most cases, these contracts require our Providers to be added to the contracts under a single Tax ID Number. This affects verifying eligibility, registering for an insurance company's Provider Portal, and claim submissions.

Sometimes a representative at an insurance company or payor may tell you to put Activ's Tax ID Number on your claims. **IGNORE THEM!!!** They should not tell you that and they do not understand what they are saying.

Activ's Tax ID Number belongs to ActivHealthCare. As stated in our Provider Staff Training and Orientation presentation, Activ allows member Providers to use our Tax ID when:

1. Verifying eligibility, and
2. Registering for an insurance company's Provider Portal. (Use your NPI, but the Activ TIN.)

Activ strictly prohibits the use of Activ's Tax ID Number for any other reason, including submitting claims. There are many reasons for prohibiting anyone from using our Tax ID Number. If a Provider uses Activ's TIN when submitting claims several problems can occur, including:

1. Corrupting the database of our insurance clients which may cause claims for other Providers to be paid to an incorrect Provider.
2. It will have IRS tax implications because payments will be reported incorrectly on the 1099's.
3. The payment for the claim will not be properly matched to an open claim in Activ's database resulting in the Provider not getting paid for services.

When submitting claims for Ambetter or any other ActivHealthCare network affiliate, please follow Activ's instructions found on the Activ website, [How To Submit Claims](#). If the claims is submitted through Office Ally, the AHC01 prefix will trigger programming which will perform four or five edits to your claims as required by our contracts. If you submit paper claims, Activ will make sure the edits are performed.

If you have any questions, please contact ActivHealthCare.

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